

CANADIAN CYCLING ASSOCIATION TRAIL MAINTENANCE CONTRACT APPLICATION

Please complete the following application to assist in assessing eligibility for a Trail Maintenance Contract for cycling clubs.

Subjectivities:

- Clear Guideline Maintenance Protocols
- A logbook must be maintained
- If the applicant authorizes or controls access to the trail(s), appropriate signage, warnings, and/or waivers must be in place

Trail Maintenance Insurance – Coverage Overview

- The policy provides liability coverage for both members and non-members use of the trail.
- Landowners may be included as Additional Insureds, subject to policy terms and conditions; this coverage does not replace a landowner’s own obligation to maintain separate property liability insurance
- Waiver of Subrogation is not provided under this coverage

1. Organization Information

Cycling Club Name:	
Provincial or Territorial Cycling Association:	
Primary Contact Person:	
Phone Number:	
Email Address:	
Mailing Address:	

2. Trail Ownership & Access

1. Who does the trail belong to? (Select one)

- Municipal / City-owned
- Provincial / State-owned
- Federal
- Private landowner
- Other (please specify):

2. Is the trail access:

- Open to the public / free access
- Membership-based access
- Combination (explain):

3. Do you authorize or control access to the trail(s)?

- Yes
- No

If yes, please describe any signage, warnings, and/or waivers used.

3. Maintenance Structure**4. Who performs the trail maintenance?**

- Volunteers
- Paid employees
- Both (explain):

5. If volunteers are used, is there a volunteer program or policy in place?

- Yes
- No

If yes, describe:

4. Documentation & Reporting**6. Is there a trail maintenance log book system?**

- Yes, physical log book
- Yes, digital log
- No

Describe how records are kept:

7. Frequency of maintenance activities:

- Weekly
- Monthly
- Seasonal
- As needed

Additional notes:



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5. Risk Management & Safety

8. Are safety protocols in place for trail maintenance personnel?

Yes

No

If yes, describe:

9. Are tools and equipment supplied by the club?

Club provided

City provided

Workers provide their own

Details:

6. Additional Information

10. Provide any additional information relevant to the trail maintenance agreement or operations:

Signature: _____

Name _____

Date: _____