



**Association cycliste canadienne**  
**Canadian Cycling Association**

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**To:** Provincial / Territorial Associations  
National Training & Development Centres

**From:** Mathieu Boucher, Director, Development

**Date:** January 31<sup>st</sup>, 2010

**Re:** Learning Facilitator course –Community Initiation program  
March 6<sup>th</sup>-7<sup>th</sup> Calgary, Alberta

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The CCA is coordinating a **Learning Facilitator course** for the Community Initiation program scheduled to take place in Calgary, Alberta on March 6<sup>th</sup>-7<sup>th</sup> 2010. The course will be presented in English by Susan Clarke and Stephen Burke.

*Learning Facilitators are key individuals who help organize and lead the coach education program and deliver the workshops in their provinces.*

#### **ELIGIBILITY REQUIREMENTS:**

**To be considered for training as a Community Initiation Facilitator/Evaluator, the individual will meet the following requirements:**

- Completion of the basic Community Cycling-Initiation workshop (“Trained” status) **OR** Certification at Level 1 of the existing cycling NCCP (any discipline) **OR** Certification at the Introduction to Competition context of the new cycling NCCP;
- Coaching experience with young, novice cyclists, including experience in cycling skills development (including Sprockids and Canbike).
- Teaching or facilitation experience in an adult education environment (NCCP, sport, professional or other).

#### **All applicants must also meet these requirements:**

- Be a minimum of eighteen years of age at the time of LF/E training.
- Ability to demonstrate a thorough understanding of the new NCCP structure.
- Commitment to the time required to facilitate workshop sessions.

Upon successful completion of the Learning Facilitator training workshop, the Learning Facilitator candidate shall complete tasks specified with in the context-specific policy prior to becoming a certified LF. Typically these tasks include:

- Co-facilitation of workshop(s) with either another LF candidate or a Certified LF, and;
- Independent facilitation of a complete workshop.

**REGISTRATION PROCEDURE:**

Eligible candidates must complete the attached application form and return to the CCA with payment for the course and accommodation if required.

Registration is \$100.00

*\*If a leader applies for a master franchisee in the same year, the registration fee will be deducted.*

***The registration deadline is Monday February 22<sup>nd</sup> 2010. Candidates will receive confirmation as registrations are received.***

**COURSE SUMMARY:** Candidates will be asked to arrive on the morning of Saturday March 6th for a brief introduction and to receive any course materials.

- Saturday March 6th - All day (09h00 -18h00) - Classroom session.
- Sunday March 7th – Participants depart (09h00 -16h00) - Classroom session.

**ACCOMMODATION & TRAVEL:**

Candidates are responsible for their own costs and arrangements associated with travel, accommodation and meals.

Send the registration form to: [Gleness.lapensee@canadian-cycling.com](mailto:Gleness.lapensee@canadian-cycling.com)

**- PLEASE CIRCULATE TO POTENTIAL COURSE CANDIDATES -**

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